How to change your 401(k) Contribution %:

- Log into your retirement account using your saved credentials (Retirement Plan Services)
- In the Contribution Rate box, select Change Contribution Rate
- Select either “Edit Pre-Tax” or “Edit Roth”
- Select “Change Contributions”
- Set Contribution Rate – enter the % or the $ amount
- Select “Next” and review your entry
- Select “Submit”

